



Community Association
www.oakhurstcommunity.org

GENERAL MODIFICATION FORM

OFFICE USE ONLY	
Assessments Current? Yes ___ No ___	
Approved By: _____	Date: _____
Inspected by: _____	Date: _____
Modification I.D. Number: _____	

Date Submitted: _____ Neighborhood* _____

Name: _____ Home Phone _____

Address: _____

Work Phone: _____ Fax: _____ E-Mail _____

(print clearly)

**If you reside in Abington Woods, Autumn Lakes, Country Homes, Heather Glen, or The Townes Homeowners/Condominium, you must obtain approval from your sub-association's Board of Directors or manager, or assigned committee member. I have received approval from my sub-association. Yes ___ No ___ (If yes, provide copy)*

I am requesting the following Modification(s) to my property:

- ___ Roof Replacement. If so, provide new color, style, material of construction.
- ___ Retaining Wall
- ___ In-Ground Sprinkler System
- ___ Privacy Screen
- ___ Other (Describe): _____
- ___ Room Addition
- ___ Sun Room
- ___ Screened Porch
- ___ Hot Tub
- ___ Gazebo
- ___ Swimming Pool

CHECKLIST OF REQUIRED INFORMATION

- ___ Plat of Survey **showing location of proposed installation** in relation to home/property lines.
- ___ Is this a corner lot? Yes ___ No ___
- ___ Does your lot have a Screen Planting Easement?
- ___ Attach dimensional drawings of any construction involved.
- ___ Describe materials to be used, finish color, and construction details.
- ___ Attach product literature if available. _____

Anticipated Start Date of Project: _____ Estimated Completion Date: _____

SUBMITTING THIS FORM DOES NOT GIVE YOU THE AUTHORITY TO PROCEED WITH WORK. YOU MUST ALLOW UP TO 45 DAYS AFTER SUBMISSION OF ALL REQUIRED DOCUMENTS FOR APPROVAL.

All approved modification projects must be started and preferably completed by the end of the calendar year. If work has not started, approval authorization will expire. If work is in progress, you must submit a letter for an extension. If there are any alterations in the previously approved modification, you must restart the approval process.

Submitting this form does not relieve you of complying with City of Aurora regulations and/or obtaining the necessary permits from the City of Aurora. Contact the City of Aurora's Building/Permits Dept at (630) 256-3130 for information. Approval of your project by the Oakhurst Architectural Committee is based on aesthetic considerations only and does not guarantee that your project is structurally safe, sound or in compliance with governmental regulations. The homeowner is responsible for any resulting drainage problems caused by this modification on his and/or adjacent lots. Please remember to contact J.U.L.I.E. (1-800-892-0123) prior to the start of any digging to help protect against damage to utilities. Any damage to utilities is the responsibility of the homeowner. **Thank-you for complying with the Oakhurst Architectural Guidelines. Your cooperation is appreciated.**

RETURN COMPLETED FORM TO:
Oakhurst Architectural Committee
c/o RealManage, P.O. Box 803555, Dallas, TX 75380
Phone 1-866-473-2573; Fax 1-866-919-5696
E-mail OAKHURST@ciramail.com