



Community Association
www.oakhurstcommunity.org

GENERAL MODIFICATION FORM

OFFICE USE ONLY	
Assessments Current? Yes ___ No ___	
Approved By: _____	Date: _____
Inspected by: _____	Date: _____
Modification I.D. Number: _____	

Date Submitted: _____ Neighborhood* _____

Name: _____ Home Phone _____

Address: _____

Work Phone: _____ Fax: _____ E-Mail _____

**If you reside in Abington Woods, Autumn Lakes, Country Homes, Heather Glen, or The Townes Homeowners/Condominium, you must obtain approval from your sub-association's Board of Directors or manager, or assigned committee member. I have received approval from my sub-association. Yes ___ No ___ (If yes, provide copy)*

I am requesting the following Modification(s) to my property:

- | | | |
|---|---|--|
| <input type="checkbox"/> Retaining Wall | <input type="checkbox"/> Room Addition | <input type="checkbox"/> Hot Tub |
| <input type="checkbox"/> In-Ground Sprinkler System | <input type="checkbox"/> Sun Room | <input type="checkbox"/> Gazebo |
| <input type="checkbox"/> Privacy Screen | <input type="checkbox"/> Screened Porch | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Other (Describe): _____ | | |

CHECKLIST OF REQUIRED INFORMATION

- Plat of Survey showing location of proposed installation
- Is this a corner lot?
- Does your lot have a Screen Planting Easement?
- Attach dimensional drawings of any construction involved.
- Describe materials to be used, finish color, and construction details.
- Attach product literature if available. _____

Anticipated Start Date of Project: _____ Estimated Completion Date: _____

SUBMITTING THIS FORM DOES NOT GIVE YOU THE AUTHORITY TO PROCEED WITH WORK. YOU MUST ALLOW UP TO 45 DAYS AFTER SUBMISSION OF ALL REQUIRED DOCUMENTS FOR APPROVAL.

All approved modification projects must be started and preferably completed by the end of the calendar year. If work has not started, approval authorization will expire. If work is in progress, you must submit a letter for an extension. If there are any alterations in the previously approved modification, you must restart the approval process.

Submitting this form does not relieve you of complying with City of Aurora regulations and/or obtaining the necessary permits from the City of Aurora. Contact the City of Aurora's Building/Permits Dept at (630) 892-8088 for information. Approval of your project by the Oakhurst Architectural Committee is based on aesthetic considerations only and does not guarantee that your project is structurally safe, sound or in compliance with governmental regulations. The homeowner is responsible for any resulting drainage problems caused by this modification on his and/or adjacent lots. Please remember to contact J.U.L.I.E. (1-800-892-0123) prior to the start of any digging to help protect against damage to utilities. Any damage to utilities is the responsibility of the homeowner.

**Thank-you for complying with the Oakhurst Architectural Guidelines.
Your cooperation is appreciated.**

SUBMIT FORM TO:	Oakhurst Architectural Committee	Questions? Call 897-0500
	C/o Baum Property Services	Fax: (630) 897-2440
	PO Box 46	
	Aurora, IL 60507-0046	